



DAVID E. JANSSEN
Chief Administrative Officer

County of Los Angeles CHIEF ADMINISTRATIVE OFFICE

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February 7, 2003

To: Supervisor Yvonne Brathwaite Burke, Chair
Supervisor Gloria Molina
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Supervisor Michael D. Antonovich

From: David E. Janssen
Chief Administrative Officer

DEPARTMENT OF PUBLIC SOCIAL SERVICES MANAGEMENT APPOINTMENT

Consistent with the August 4, 1998 Board-approved policy on managerial salaries, we have reviewed and recommend Board approval of the Department of Public Social Services' (DPSS) attached request for the appointment of Ms. Lisa Nuñez to the position of Chief Deputy, PSS (UC) at an annual salary of \$130,176 which is below the control point of R16 of the Salary Structure. The requested salary reflects a 15.1 percent increase from her current salary of \$113,100 annually and is one dollar per month more than the salary of her highest paid subordinate, the Assistant Director, PSS.

Ms. Nuñez is highly qualified with over 30 years of experience with the County of Los Angeles and has an extensive social services management background, including line operations, program and information technology experience. In her current position as MacLaren Children's Center (MCC) Administrator, Ms. Nuñez is responsible for managing the day-to-day operations at MCC, directing the work of 500 employees, and ensuring the health, safety, security, and well-being of children/youth at MCC. Concurrent with her MCC duties, Ms. Nuñez also performs the duties of Chief, Children's Resource Development and is in charge of planning, directing and coordinating the development of placements and other resources for children in the Department of Children and Family Services, Probation and Mental Health systems.



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Based on this information, we recommend that the Department's request be approved. In accordance with the policy on managerial salaries, please advise this office if you would like this request placed on the upcoming agenda for Board action. Unless otherwise instructed by February 24, 2003, we will authorize DPSS to proceed with this appointment.

Please contact me, or your staff can contact Gevork Simdjian at (213) 974-1318, if you have any questions or need additional information.

DEJ:DL
JJ:GS/alc
I:W:NUNEZ

Attachment

c: Executive officer, Board of Supervisors
 County Counsel
 Director, Department of Public Social Services